

Residential Income Listing Input Form (Print Version)

Residential Income 1 - 4 Units

AutoFill is not guaranteed. The MLS is not responsible for the accuracy of AutoFill information which is taken from Tax records. All AutoFill fields can be altered manually after the fill is complete.

*** = Required Information A=AutoFill**

GENERAL INFORMATION

MLS Area Code (4) - A * **House # - A *** **Direction - A *** **Street Name (20) - A ***

City (16) - A * **Zip (5) - A *** **APN # - Assessors Parcel Number (16) - A**

List Price (8) * **List Date (10) *** **Expire Date (10) *** **Park Spc Total *** **Units Total ***

Building Type *

- DU - DUPLEX F - FLATS FO - FOURPLEX LT - Loft OT - OTHER SC - SECURITY BLDG
 TR - TRIPLEX TW - 2HOUSES-1LOT

Special Information *

- ACT - Auction HUD - HUD None - None PSS - Potential Short Sale REO - REO

Listing Type *

- EA - Exclusive Agency ER - Exclusive Right NT - Net OP - Open

Listing Service *

- E - Entry Only F - Full Service L - Limited Service

Census Tract - A

Dual Variable *

- N - No Y - Yes

Comp to Selling Office (6) *

Comp to Selling Office *

- \$ %

Zoning - A

Year Built (4) - A *

Listing Agent Name *

Listing Agent BRE Number *

Listing Broker BRE Number *

Co-List Agent Name

Co List Agent BRE Number

Directions to Property (31) *

District/Neighborhood/Subdivision (16) *

Cross Street (16) *

Lot Sq Ft Apx (7) - A *

Lot Acres Apx (7) - A *

Sq Ft Total Bldg (7) - A *

Source *

A-Appraisal B-Builder M-Measured O-Other P-Public Records

Showing Access Info (31) *

Supra Box? *

N - No Y - Yes

Lockbox Location (14)

Occupant Name (18)

Occupant Phone (10)

Occupied By *

C - Call Agent O - Owner T - Tenant V - Vacant

Occpnt Req 24 Hr Notice *

N - No Y - Yes

Managers Unit

Unit #/Address - 1

Apx Sq Ft 1

Rent 1

Occupied By 1

O - Owner T - Tenant V - Vacant

Bedroom 1

Bathrooms 1

Parking Spaces 1

Dining Room 1

N - No Y - Yes

Air Cond 1

N - No Y - Yes

Fireplace 1

N - No Y - Yes

Refrigerator 1

N - No Y - Yes

Range/Oven 1

N - No Y - Yes

Unit #/Address - 2

Apx Sq Ft 2

Rent 2

Occupied By 2

O - Owner T - Tenant V - Vacant

Bedroom 2

Bathrooms 2

Parking Spaces 2

Dining Room 2

N - No Y - Yes

Air Cond 2

N - No Y - Yes

Fireplace 2

N - No Y - Yes

Refrigerator 2

N - No Y - Yes

Range/Oven 2

N - No Y - Yes

Unit #/Address - 3

Apx Sq Ft 3

Rent 3

Occupied By 3

O - Owner T - Tenant V - Vacant

Bedroom 3

Bathrooms 3

Parking Spaces 3

Dining Room 3

N - No Y - Yes

Air Cond 3

N - No Y - Yes

Fireplace 3

N - No Y - Yes

Refrigerator 3

N - No Y - Yes

Range/Oven 3

N - No Y - Yes

Unit #/Address - 4

Apx Sq Ft 4

Rent 4

Occupied By 4

O - Owner T - Tenant V - Vacant

Bedroom 4

Bathrooms 4

Parking Spaces 4

Dining Room 4

N - No Y - Yes

Air Cond 4

N - No Y - Yes

Fireplace 4

N - No Y - Yes

Refrigerator 4

N - No Y - Yes

Range/Oven 4

N - No Y - Yes

High School District (12)

Elementary School District (12)

Tax Database ID

Alameda Contra Costa

Branded Virtual Tour

Unbranded Virtual Tour

Printed Neighborhood Rpt *

N - No Y - Yes

VOW Include *

Yes No

VOW Address *

Yes No

VOW Comment *

Yes No

VOW AVM *

Yes No

REMARKS

Confidential Remarks (1000 Characters)

Remarks (1000 Characters)

Add Property Description (150 Characters)

FINANCIALS

Total Deposits * **Annual Vacancy Expense *** **Annual Expense Year *** **Annual Maintenance Exp ***

Annual Rental Inc * **Annual Miscellaneous Inc *** **Annual Gross Fee Income ***

Gross Oper Income (Act) * **Annual Gross Sched Income *** **Net Operating Income ***

Annual Insurance Expense *

Annual Management Expense *

Ann License Exp *

Annual Utility Expense *

Other Annual Expense *

Annual Taxes \$ *

Annual Total Oper Exp *

FEATURES

A - Addtl Misc. Features *

- A1 - Balcony/Patio A2 - Cable TV, Wired For A3 - Clubhouse A4 - Elevator A5 - Extra Storage
 A6 - Garden A7 - Greenbelt A8 - In Ground Pool A9 - Lawn Sprinkler A10 - Play Area
 A11 - Recreation A12 - Sauna/Spa/HotTub A13 - Solar For Pool A14 - Tennis Court(s)
 A15 - None A16 - Other

B - All Units Have

- B1 - Deck B2 - Dishwasher B3 - Disposal B4 - Patio B5 - Updated Baths
 B6 - Updated Kitchen B7 - Other

C - Basement *

- C1 - Apt In Basement C2 - Finished C3 - Partial C4 - Separate Entry C5 - Storage Area
 C6 - Unfinished C7 - None C8 - Other

D - Cooling *

- D1 - Ceiling Fan(s) D2 - Central 1 Zone A/C D3 - Central 2 Or 2+ Zones A/C D4 - Swamp Cooler
 D5 - Whole House Fan D6 - Window/Wall Unit(s) D7 - No Air Conditioning D8 - Other

E - Disabled Features

- E1 - Disabled Bath Feat E2 - Disabled Kit Feat E3 - Elevator E4 - Flashing Drbell Warning
 E5 - Halls/Doors - 3 Ft Wide E6 - Lower Light Switches E7 - Stair Lift E8 - Wheelchair Ramp(s)
 E9 - Other

F - Disclosures *

- F1 - Agt Related To Principal F2 - Architectural Apprl Req F3 - Building Restrictions
 F4 - Current Bus Lic F5 - Easements F6 - Exclusions - See Remarks F7 - Fire Hazard Area
 F8 - First Right of Refusal F9 - Fixer - Handyman Special F10 - Geological Restrictions
 F11 - Hazardous Waste Area F12 - Home Warranty Plan F13 - Mello-Roos District
 F14 - Moratorium F15 - Nat Hazard Disclosure F16 - Not Mapped F17 - Owner is Lic Real Est Agt
 F18 - Probate/Court Approval F19 - Probate/Independent Adm F20 - Rent Control
 F21 - REO/Bank Owned F22 - Rt to Sell: Relo w/o Comp F23 - Seismic Hazards Zone
 F24 - Short Pay Trans F25 - Special Assmt/Bonds F26 - Special Flood Haz Area
 F27 - Special Hazards Zone F28 - Special Studies Zone F29 - None F30 - Other - Call/See Agent
 F31 - HOA Rental Restrictions

G – Equipment Additional *

- G1 – Central Vacuum
- G2 – Dryer
- G3 – DSL/Modem Line
- G4 – Electric Air Cleaner
- G5 – Fire Alarm System
- G6 – Fire Sprinklers
- G7 – Garage Door Opener
- G8 – Intercom
- G9 – Mirrored Closet Door(s)
- G10 – Satellite Dish – Owned
- G11 – Security Alarm – Leased
- G12 – Security Alarm – Owned
- G13 – Stereo Speakers Built-In
- G14 – TV Antenna
- G15 – Washer
- G16 – Water Filter System
- G17 – Water Heater Electric
- G18 – Water Heater Gas
- G19 – Water Heater Solar
- G20 – Water Softener System
- G21 – Window Coverings
- G22 – None
- G23 – Other
- G24 – Tankless Water Heater

H – Existing Lease Terms *

- H1 – Building Vacant
- H2 – Month to Month
- H3 – Security Deposit
- H4 – Written Agreement
- H5 – Year Lease
- H6 – None
- H7 – Other

I – Exterior *

- I1 – Aluminum Siding
- I2 – Brick
- I3 – Brick Veneer
- I4 – Composition Shingles
- I5 – Concrete
- I6 – Concrete Block
- I7 – Dual Pane Windows
- I8 – Lap
- I9 – Masonite
- I10 – Masonry
- I11 – Metal
- I12 – Steel Block
- I13 – Stone
- I14 – Stucco
- I15 – Tilt-Up
- I16 – Vinyl Siding
- I17 – Wood Frame
- I18 – Wood Shingles
- I19 – Wood Siding
- I20 – Other

J – Financial Data *

- J1 – Accountant
- J2 – Estimated
- J3 – Incomplete
- J4 – Limited Info
- J5 – Owner
- J6 – Projected
- J7 – Tax Return
- J8 – None
- J9 – Other

K – Flooring *

- K1 – Brick
- K2 – Concrete Slab
- K3 – Hardwood Floors
- K4 – Hardwood Flrs Throughout
- K5 – Laminate
- K6 – Linoleum
- K7 – Parquet
- K8 – Partial Carpeting
- K9 – Stone (Marble,Slate,etc.)
- K10 – Tile
- K11 – Unfinished
- K12 – Vinyl
- K13 – Wall to Wall Carpeting
- K14 – Wood
- K15 – None
- K16 – Other

L – Heating *

- L1 – Baseboard
- L2 – Central Gravity
- L3 – Electric
- L4 – Floor Furnace
- L5 – Forced Air 1 Zone
- L6 – Forced Air 2 Zns or More
- L7 – Gas
- L8 – Heat Pump
- L9 – Individual Rm Controls
- L10 – Perimeter
- L11 – Radiant
- L12 – Solar
- L13 – Space Heater
- L14 – Steam
- L15 – Wall Furnace
- L16 – No Heat
- L17 – Other Heat

M – Inspections/Reports

- M1 – Asbestos
- M2 – Drainage
- M3 – Electrical
- M4 – Engineering
- M5 – Fire/Health/City
- M6 – Fireplace Inspection
- M7 – Furnace Inspection
- M8 – Home Inspection
- M9 – Pest Control
- M10 – Pool Inspection
- M11 – Radon
- M12 – Roof Inspection
- M13 – Septic System
- M14 – Sewer Lateral Test
- M15 – Soils
- M16 – Structural
- M17 – Other

N – Laundry

- N1 – 220 Volt Outlet
- N2 – Coin Operated
- N3 – Common Room
- N4 – Community Facility
- N5 – Dryer
- N6 – Gas Dryer Hookup
- N7 – In Basement
- N8 – In Closet
- N9 – In Garage
- N10 – In Laundry Room
- N11 – Inside Unit
- N12 – Laundry Equip – Leased
- N13 – Laundry Equip – Owned
- N14 – Washer
- N15 – Washer/Dryer Hookups
- N16 – Other

O – Lot Description *

- O1 – 2 Houses / 1 Lot
- O2 – Adj To/On Golf Course
- O3 – Agriculture Use
- O4 – Bay Front / Beach
- O5 – Boat Dock
- O6 – Corner
- O7 – Court
- O8 – Cul-De-Sac
- O9 – Down Slope
- O10 – Horses Possible
- O11 – Irregular
- O12 – Lagoon
- O13 – Lakefront
- O14 – Level
- O15 – Pond
- O16 – Premium Lot
- O17 – Regular
- O18 – Riverfront
- O19 – Secluded
- O20 – Up Slope
- O21 – Vineyard
- O22 – None
- O23 – Other

P – Parking Description *

- P1 – Attached Garage
- P2 – Below Ground Parking
- P3 – Carport – 1
- P4 – Carport – 2 Or More
- P5 – Converted Garage
- P6 – Covered Parking
- P7 – Detached Garage
- P8 – Enclosed Garage
- P9 – Garage Parking
- P10 – Guest Parking
- P11 – Int Access From Garage
- P12 – No Parking on Site
- P13 – Off Street Parking
- P14 – Parking Area
- P15 – RV/Boat Parking
- P16 – Security Garage
- P17 – Side Yard Access
- P18 – Spaces – Assigned
- P19 – Space Per Unit – 1
- P20 – Space Per Unit – 2
- P21 – Tandem Parking
- P22 – Undersized Garage
- P23 – None
- P24 – Other

Q – Operating Expenses

- Q1 – Accounting/Legal
- Q2 – Electric
- Q3 – Garbage Collection
- Q4 – Gas
- Q5 – Insurance
- Q6 – Janitorial
- Q7 – License/Ads
- Q8 – Maintenance/Repair
- Q9 – Management
- Q10 – Miscellaneous/Other
- Q11 – Property Tax/Assessments
- Q12 – Swimming Pool
- Q13 – Trash Removal
- Q14 – Utilities
- Q15 – Vacancy Factor
- Q16 – Water
- Q17 – Other

R – Possession *

- R1 – COE
- R2 – Month to Month
- R3 – Negotiable
- R4 – Tenant's Rights
- R5 – Upon Completion
- R6 – None
- R7 – Other

S – Roof *

- S1 – Composition Shingles
- S2 – Metal
- S3 – Polyurethane Foam
- S4 – Rolled Composition
- S5 – Slate
- S6 – Tar and Gravel
- S7 – Tile
- S8 – Unknown
- S9 – Wood Shakes/Shingles
- S10 – None
- S11 – Other

T – Separate Meters

- T1 – Electric
- T2 – Gas
- T3 – Water
- T4 – Other

U – Some Units Have

- U1 – Deck
- U2 – Dishwasher
- U3 – Disposal
- U4 – Fireplaces
- U5 – Patio
- U6 – Updated Baths
- U7 – Updated Kitchen
- U8 – Other

V – Tenant Pays *

- V1 – Association Fees V2 – Cable TV V3 – Electric V4 – Gardener V5 – Gas
 V6 – Insurance V7 – Parking V8 – Taxes V9 – Trash V10 – Water
 V11 – None V12 – Other

W – Terms *

- W1 – All Inclusive W2 – Assumable W3 – C.H.F.A. W4 – Cash
 W5 – Complex FHA Approved W6 – Complex VA Approved W7 – Contract Of Sale
 W8 – Conventional W9 – 1031 Exchange W10 – FHA W11 – Installment Sale
 W12 – Lease Option W13 – OMC 1st W14 – OMC 2nd W15 – Other Notes
 W16 – Price As Is W17 – Releases W18 – Subject to Subordination W19 – Trade
 W20 – VA W21 – Wrap A.I.D.T. W22 – None W23 – Other

X – Other Units

- X1 – Detached Cottage(s) X2 – Office(s) Included X3 – Penthouse(s)
 X4 – Store(s) Included X5 – Other

Y – Views

- Y1 – Bay Y2 – Bay Bridge Y3 – Canyon Y4 – Carquinez Y5 – City Lights
 Y6 – Delta Y7 – Downtown Y8 – Forest Y9 – Golden Gate Bridge
 Y10 – Golf Course Y11 – Greenbelt Y12 – Hills Y13 – Lake
 Y14 – Las Trampas Foothills Y15 – Marina Y16 – Mountains Y17 – Mt Diablo
 Y18 – Panoramic Y19 – Park Y20 – Partial Y21 – Pasture Y22 – Ridge
 Y23 – San Francisco Y24 – Valley Y25 – Water Y26 – Wooded Y27 – Other

Z – Water/Sewer *

- Z1 – Septic Tank Z2 – Sewer System – Private Z3 – Sewer System – Public
 Z4 – Spring(s) Z5 – Storage Tank Z6 – Sump Pump Z7 – Water – Private
 Z8 – Water – Public Z9 – Well – Agricultural Z10 – Well – Shared
 Z11 – Well – Private Z12 – None Z13 – Other

ZA – Yard Description *

- ZA1 – Back Yard ZA2 – Deck(s) ZA3 – Dog Run ZA4 – Fenced ZA5 – Front Yard
 ZA6 – Garden/Play ZA7 – Patio ZA8 – Patio Covered ZA9 – Patio Enclosed
 ZA10 – Side Yard ZA11 – Sprinklers Automatic ZA12 – Sprinklers Back
 ZA13 – Sprinklers Front ZA14 – Sprinklers Side ZA15 – Storage
 ZA16 – Terraced Back ZA17 – Terraced Down ZA18 – Terraced Up
 ZA19 – Tool Shed ZA20 – No Yard ZA21 – Other

ZC – Solar

- ZC1 – Solar Pool Owned ZC2 – Solar Pool Leased ZC3 – Solar Water Heater Owned
 ZC4 – Solar Water Heater Leased ZC5 – Solar Electrical Owned
 ZC6 – Solar Electrical Leased ZC7 – Other ZC8 – Unknown ZC9 – None

ZD – Energy Saving Feature

- ZD1 – Attic Fan
- ZD2 – Biodeisel Furnace
- ZD3 – Caulked/Sealed
- ZD4 – Ceiling Insulation
- ZD5 – Chemical Free Insulation
- ZD6 – Energy Audit – Available
- ZD7 – EnergyAudit Req City-Cnty
- ZD8 – Energy Star Appliances
- ZD9 – Energy Star HVAC
- ZD10 – Energy Star Lighting
- ZD11 – Energy Star Windows Doors
- ZD12 – Geothermal Energy Source
- ZD13 – Green-Resource Eff Feats
- ZD14 – Heat Pump – Air
- ZD15 – Heat Pump – Geothermal
- ZD16 – Insulated Water Heater
- ZD17 – Insulation – Floor
- ZD18 – Insulation – Other
- ZD19 – Insulation – Partial
- ZD20 – Insulation – Per Owner
- ZD21 – Insulation – Unknown
- ZD22 – Low E Glass
- ZD23 – Low Flow Shower
- ZD24 – Low Flow Toilet
- ZD25 – No Insulation
- ZD26 – None
- ZD27 – Other
- ZD28 – Passive Solar
- ZD29 – Skylight Tube(s)
- ZD30 – Skylight(s)
- ZD31 – Smart Home System
- ZD32 – Smart Vent
- ZD33 – Smart Vent Foundation
- ZD34 – Smart Vent Roof
- ZD35 – Solar Available
- ZD36 – Solar Chamber
- ZD37 – Solar Domestic Water
- ZD38 – Solar Plumbed
- ZD39 – Solar Power
- ZD40 – Solar Power Battery Bkup
- ZD41 – Solar Power Off Grid
- ZD42 – Solar Power On Grid
- ZD43 – Solar Screens
- ZD44 – Storm Doors
- ZD45 – Storm Windows
- ZD46 – Thermostat Controller
- ZD47 – Triple Pane Windows
- ZD48 – Varies by Unit
- ZD49 – Walls Insulated
- ZD50 – Weather Stripped Door(s)
- ZD51 – Weather Stripping

ZB – Internet Display *

- ZB1 – Full Street Address
- ZB2 – Partial Street Name
- ZB3 – No Address

ZZ – Internet Sites *

- ZZ1 – Yes – All Sites
- ZZ2 – No – No Sites

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