Residential Listing Input Form (Print Version)

CONDO/DETACHED/DUET/LOFT/PATIO HOME/VILLA/TOWNHOUSE
AutoFill is not guaranteed. The MLS is not responsible for the accuracy of AutoFill information which is taken from Tax records. All AutoFill fields can be altered manually after the fill is complete. * = Required Information  A=AutoFill

GENERAL INFORMATION

<table>
<thead>
<tr>
<th>MLS Area Code (4) - A*</th>
<th>House # - A*</th>
<th>Direction - A*</th>
<th>Street Name (20) - A*</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Unit # - A</th>
<th>City (16) - A*</th>
<th>Zip Code (5) - A*</th>
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</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>APN # - Assessors Parcel Number (16) - A</th>
<th>List Price(8) *</th>
<th>List Date(10) *</th>
<th>Expire Date (10) *</th>
</tr>
</thead>
<tbody>
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<table>
<thead>
<tr>
<th>Building Type*</th>
</tr>
</thead>
<tbody>
<tr>
<td>CO - Condo</td>
</tr>
<tr>
<td>DE - Detached</td>
</tr>
<tr>
<td>DU - Duet</td>
</tr>
<tr>
<td>LT - Loft</td>
</tr>
<tr>
<td>PV - Patio Home/Villa</td>
</tr>
<tr>
<td>TH - Townhouse</td>
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</table>

<table>
<thead>
<tr>
<th>Ownership Type</th>
<th>TIC % Owner Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>CP - CoOp</td>
<td></td>
</tr>
<tr>
<td>PD - PUD</td>
<td></td>
</tr>
<tr>
<td>TC - TIC</td>
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<table>
<thead>
<tr>
<th>Special Information*</th>
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</thead>
<tbody>
<tr>
<td>ACT - Auction</td>
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<tr>
<td>HUD - HUD</td>
</tr>
<tr>
<td>None - None</td>
</tr>
<tr>
<td>PSS - Potential Short Sale</td>
</tr>
<tr>
<td>REO - REO</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Listing Type*</th>
</tr>
</thead>
<tbody>
<tr>
<td>ER - Exclusive Right</td>
</tr>
<tr>
<td>NT - Net</td>
</tr>
<tr>
<td>OF - Open</td>
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<tr>
<td>SR - Seller Reserved</td>
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<table>
<thead>
<tr>
<th>Listing Service *</th>
<th>Dual Variable *</th>
<th>HOA *</th>
</tr>
</thead>
<tbody>
<tr>
<td>E - Entry Only</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F - Full Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>L - Limited Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N - No</td>
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</tr>
<tr>
<td>Y - Yes</td>
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<tr>
<td>No</td>
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<tr>
<td>Yes</td>
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<table>
<thead>
<tr>
<th>New Subdivision</th>
<th>Comp to Selling Office (6) *</th>
<th>Comp Type *</th>
<th>Zoning - A</th>
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</thead>
<tbody>
<tr>
<td>No</td>
<td></td>
<td>S %</td>
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<tr>
<td>Yes</td>
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<table>
<thead>
<tr>
<th>Yr Built(4) - A*</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td>Lockbox Location (14)</td>
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<table>
<thead>
<tr>
<th>Occupied By *</th>
<th>Occpnt Req 24 Hr Notice *</th>
</tr>
</thead>
<tbody>
<tr>
<td>C - Call Agent</td>
<td>N - No</td>
</tr>
<tr>
<td>O - Owner</td>
<td>Y - Yes</td>
</tr>
<tr>
<td>T - Tenant</td>
<td></td>
</tr>
<tr>
<td>V - Vacant</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Complex Name (14) - Required if &quot;Type of Building&quot; is Condo, Townhouse or Patio Home/Villa &quot;ZG-UnitFeatures *</th>
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</thead>
<tbody>
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<table>
<thead>
<tr>
<th>% Owner Occ (3) *</th>
<th>Units in Complex (3) *</th>
<th>Floor Unit is On *</th>
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</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>HOA Name (22) - Required if &quot;HOA?&quot; is Yes; Also Feature Group &quot;A-Assoc Amenities&quot;, &quot;B-Assoc Fees Include&quot;, &quot;P - HOA Transfer Fees&quot;</th>
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</thead>
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<table>
<thead>
<tr>
<th>HOA Phone (10)</th>
<th>HOA Fee</th>
<th>HOA Fees Freq</th>
<th>Pending Litigation</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>N - No</td>
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<tr>
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<td></td>
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<td>Y - Yes</td>
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<table>
<thead>
<tr>
<th>High School District (12)</th>
<th>Elementary School District (12)</th>
<th>Tax Database ID</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Alameda</td>
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<td></td>
<td></td>
<td>Contra Costa</td>
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<table>
<thead>
<tr>
<th>Branded Virtual Tour</th>
<th>Unbranded Virtual Tour</th>
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<table>
<thead>
<tr>
<th>Neighborhood Rpt *</th>
<th>VOW Include *</th>
<th>VOW Address *</th>
<th>VOW Comment *</th>
<th>VOW AVM *</th>
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<tbody>
<tr>
<td>N - No</td>
<td>Y - Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<td>No</td>
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<tr>
<th>Pool (Y/N) *</th>
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<tbody>
<tr>
<td>N - No</td>
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<tr>
<td>Y - Yes</td>
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</tbody>
</table>
Subdivision Profile Remarks (100 Characters)

Sales Office Info Remarks (100 Characters)

FEATURES

A - HOA Amenities *
- A1 - Club House
- A2 - Golf Course
- A3 - Greenbelt
- A4 - Gym/Exercise Facility
- A5 - Playground
- A6 - Pool
- A7 - Racquetball
- A8 - Roof Deck
- A9 - Sauna
- A10 - Security Gate
- A11 - Spa
- A12 - Tennis Court(s)
- A13 - Other

B - HOA Fees Include *
- B1 - Cable TV
- B2 - Common Area Maint
- B3 - Common Heating
- B4 - Common Hot Water
- B5 - Earthquake Insurance
- B6 - Electricity
- B7 - Exterior Maintenance
- B8 - Gas
- B9 - Hazard Insurance
- B10 - Management Fee
- B11 - Reserves
- B12 - Security/Gate Fee
- B13 - Trash Removal
- B14 - Water/Sewer
- B15 - Other
- B16 - None

C - Bath Master Includes
- C1 - Bidet
- C2 - Sauna
- C3 - Shower Over Tub
- C4 - Skylight
- C5 - Solid Surface
- C6 - Split Bath
- C7 - Stall Shower
- C8 - Sunken Tub
- C9 - Tile
- C10 - Tub
- C11 - Tub with Jets
- C12 - Updated Baths
- C13 - Other
D - Bath Non-Master Includes

- D1 - Bidet
- D2 - Sauna
- D3 - Shower Over Tub
- D4 - Skylight
- D5 - Solid Surface
- D6 - Split Bath
- D7 - Stall Shower
- D8 - Sunken Tub
- D9 - Tile
- D10 - Tub
- D11 - Tub with Jets
- D12 - Updated Baths
- D13 - Other

E - Cooling *

- E1 - Ceiling Fan(s)
- E2 - Central 1 Zone A/C
- E3 - Central 2 or 2+ Zones A/C
- E4 - New Construction Option
- E5 - Swamp Cooler
- E6 - Whole House Fan
- E7 - Window/Wall Unit(s)
- E8 - No Air Conditioning
- E9 - None
- E10 - Other

F - Construction Status *

- F1 - Existing
- F2 - New Construct - Completed
- F3 - New Construct-To Be Built

G - Disabled Features

- G1 - Disabled Bath Feat
- G2 - Disabled Kit Feat
- G3 - Elevator
- G4 - Flashing Drbell Warning
- G5 - Halls/Doors - 3 Ft Wide
- G6 - Lower Light Switches
- G7 - Stair Lift
- G8 - Wheelchair Ramp(s)
- G9 - Other
- G10 - None

H - Disclosures *

- H1 - Agt Related To Principal
- H2 - Architectural Apprl Req
- H3 - Building Restrictions
- H4 - Current Bus Lic
- H5 - Easements
- H6 - Exclusions - See Remarks
- H7 - Fire Hazard Area
- H8 - First Right of Refusal
- H9 - Geological Restrictions
- H10 - Hazardous Waste Area
- H11 - Home Warranty Plan
- H12 - Mello-Roos District
- H13 - Moratorium
- H14 - Nat Hazard Disclosure
- H15 - Not Mapped
- H16 - Owner is Lic Real Est Agt
- H17 - Probate/Court Approval
- H18 - Probate/Independent Adm
- H19 - Rent Control
- H20 - REO/Bank Owned
- H21 - Rt to Sell: Relo w/o Comp
- H22 - Seismic Hazards Zone
- H23 - Short PayTrans/Short Sale
- H24 - Special Assmt/Bonds
- H25 - Special Flood Haz Area
- H26 - Special Hazards Zone
- H27 - Special Studies Zone
- H28 - None
- H29 - Other - Call/See Agent
- H30 - H0A Rental Restrictions
- H31 - Senior Living
ZM - Energy Saving Feature
- ZM1 - Attic Fan
- ZM2 - Biodeisel Furnace
- ZM3 - Caulked/Sealed
- ZM4 - Ceiling Insulation
- ZM5 - Chemical Free Insulation
- ZM6 - Energy Audit - Available
- ZM7 - Energy Audit Req City-Cnty
- ZM8 - Energy Star Appliances
- ZM9 - Energy Star HVAC
- ZM10 - Energy Star Lighting
- ZM11 - Energy Star Windows Doors
- ZM12 - Geothermal Energy Source
- ZM13 - Green-Resource Eff Feats
- ZM14 - Heat Pump - Air
- ZM15 - Heat Pump - Geothermal
- ZM16 - Insulated Water Heater
- ZM17 - Insulation - Floor
- ZM18 - Insulation - Other
- ZM19 - Insulation - Partial
- ZM20 - Insulation - Per Owner
- ZM21 - Insulation - Unknown
- ZM22 - Low E Glass
- ZM23 - Low Flow Shower
- ZM24 - Low Flow Toilet
- ZM25 - No Insulation
- ZM26 - None
- ZM27 - Other
- ZM28 - Passive Solar
- ZM29 - Skylight Tube(s)
- ZM30 - Skylight(s)
- ZM31 - Smart Home System
- ZM32 - Smart Vent
- ZM33 - Smart Vent Foundation
- ZM34 - Smart Vent Roof
- ZM35 - Solar Available
- ZM36 - Solar Chamber
- ZM37 - Solar Domestic Water
- ZM38 - Solar Plumbed
- ZM39 - Solar Power
- ZM40 - Solar Power Battery Bkup
- ZM41 - Solar Power Off Grid
- ZM42 - Solar Power On Grid
- ZM43 - Solar Screens
- ZM44 - Storm Doors
- ZM45 - Storm Windows
- ZM46 - Thermostat Controller
- ZM47 - Triple Pane Windows
- ZM48 - Varies by Unit
- ZM49 - Walls Insulated
- ZM50 - Weather Stripped Door(s)
- ZM51 - Weather Stripping

I - Equipment Additional *
- I1 - Central Vacuum
- I2 - Dryer
- I3 - DSL/Modem Line
- I4 - Electronic Air Cleaner
- I5 - Fire Alarm System
- I6 - Fire Sprinklers
- I7 - Garage Door Opener
- I8 - Intercom
- I9 - Mirrored Closet Door(s)
- I10 - Satellite Dish - Owned
- I11 - Security Alarm - Leased
- I12 - Security Alarm - Owned
- I13 - Stereo Speakers Built-In
- I14 - TV Antenna
- I15 - Washer
- I16 - Water Filter System
- I17 - Water Heater Electric
- I18 - Water Heater Gas
- I19 - Water Heater Solar
- I20 - Water Softener System
- I21 - Window Coverings
- I22 - None
- I23 - Other
- I24 - Tankless Water Heater

J - Exterior *
- J1 - Aluminum Siding
- J2 - Brick
- J3 - Composition Shingles
- J4 - Concrete Block
- J5 - Dual Pane Windows
- J6 - Stone
- J7 - Stucco
- J8 - Vinyl Siding
- J9 - Wood Shingles
- J10 - Wood Siding
- J11 - None
- J12 - Other

K - Fireplaces *
- K1 - Brick
- K2 - Circular
- K3 - Decorative Only
- K4 - Den
- K5 - Dining Room
- K6 - Electric
- K7 - Family Room
- K8 - Fireplace Insert
- K9 - Free Standing
- K10 - Gas Burning
- K11 - Gas Starter
- K12 - Living Room
- K13 - Master Bedroom
- K14 - Metal
- K15 - New Construction Option
- K16 - Pellet Stove
- K17 - Raised Hearth
- K18 - Rec/Rumpus Room
- K19 - Stone
- K20 - Two-Way
- K21 - Woodburning
- K22 - Wood Stove Insert
- K23 - None
- K24 - Other
L - Flooring *
- L1 - Concrete Slab
- L2 - Hardwood Floors
- L3 - Hardwood Flrs Throughout
- L4 - Laminate
- L5 - Linoleum
- L6 - Parquet
- L7 - Stone (Marble, Slate etc.)
- L8 - Tile
- L9 - Vinyl
- L10 - Carpet
- L11 - Wood
- L12 - None
- L13 - Other

M - Foundation
- M1 - Crawl Space
- M2 - Full Basement
- M3 - Partial Basement
- M4 - Post & Pier
- M5 - Raised
- M6 - Slab
- M7 - Other

N - Garage/Parking *
- N1 - Attached Garage
- N2 - Below Building Parking
- N3 - Carport - 1
- N4 - Carport - 2 Or More
- N5 - Converted Garage
- N6 - Covered Parking
- N7 - Detached Garage
- N8 - Drive Through Parking
- N9 - Enclosed Garage
- N10 - Garage Parking
- N11 - Golf Cart
- N12 - Guest Parking
- N13 - Int Access From Garage
- N14 - No Parking on Site
- N15 - Off Street Parking
- N16 - Parking Spaces
- N17 - Parking Area
- N18 - RV/Boat Parking
- N19 - Security
- N20 - Side Yard Access
- N21 - Spaces - Assigned
- N22 - Space Per Unit - 1
- N23 - Space Per Unit - 2
- N24 - Tandem Parking
- N25 - Underground Parking
- N26 - Undersized Garage
- N27 - Workshop in Garage
- N28 - None
- N29 - Other

O - Heating *
- O1 - Baseboard
- O2 - Central Gravity
- O3 - Electric
- O4 - Floor Furnace
- O5 - Forced Air 1 Zone
- O6 - Forced Air 2 Zns or More
- O7 - Gas
- O8 - Heat Pump
- O9 - Individual Rm Controls
- O10 - Perimeter
- O11 - Radiant
- O12 - Solar
- O13 - Space Heater
- O14 - Steam
- O15 - Wall Furnace
- O16 - No Heat
- O17 - Other Heat

P - HOA Transfer Fees
- P1 - Paid by Buyer
- P2 - Paid by Seller
- P3 - No Transfer Fee
- P4 - Other

Q - HOA Documents
- Q1 - Budget
- Q2 - Bylaws
- Q3 - CC&R’s
- Q4 - Financial Statement
- Q5 - Reserve Study
- Q6 - Rules and Regulations
- Q7 - Other HOA Docs

R - Inspections/Reports
- R1 - Asbestos
- R2 - Drainage
- R3 - Electrical
- R4 - Engineering
- R5 - Fire/Health/City
- R6 - Fireplace Inspection
- R7 - Furnace Inspection
- R8 - Home Inspection
- R9 - Pest Control
- R10 - Pool Inspection
- R11 - Radon
- R12 - Roof Inspection
- R13 - Septic System
- R14 - sewer Lateral Test
- R15 - Soils
- R16 - Structural
- R17 - None
- R18 - Other
X - Lot Description
- X1 - 2 Houses / 1 Lot
- X2 - Adj To/On Golf Course
- X3 - Agriculture Use
- X4 - Bay Front / Beach
- X5 - Boat Dock
- X6 - Close To Clubhouse
- X7 - Corner
- X8 - Court
- X9 - Creek Front
- X10 - Cul-De-Sac
- X11 - Down Slope
- X12 - Horses Possible
- X13 - Irregular
- X14 - Lagoon
- X15 - Lakefront
- X16 - Level
- X17 - Pond
- X18 - Premium Lot
- X19 - Regular
- X20 - Riverfront
- X21 - Secluded
- X22 - Up Slope
- X23 - Vineyard
- X24 - Zero Lot Line
- X25 - No Lot
- X26 - Other
- X27 - Horse Setup

Y - Pets
- Y1 - Additional Deposit Req'd
- Y2 - Allowed - Yes
- Y3 - Call Agent
- Y4 - Cat Permitted
- Y5 - Dog Permitted
- Y6 - Number Restrictions
- Y7 - Size Restrictions
- Y8 - Upon Approval
- Y9 - No - Not Allowed
- Y10 - Other
- Y11 - Unknown

Z - Pool
- Z1 - Above Ground
- Z2 - Black Bottom
- Z3 - Cabana
- Z4 - Community Fcty
- Z5 - Electric Heat
- Z6 - Fiberglass
- Z7 - Gas Heat
- Z8 - Gunite
- Z9 - Hot Tub
- Z10 - In Ground
- Z11 - Lap Only
- Z12 - Liner
- Z13 - Membership (Optional)
- Z14 - No Heat
- Z15 - Pool Cover
- Z16 - Pool Sweep
- Z17 - Possible Pool Site
- Z18 - Solar Cover
- Z19 - Solar Heat
- Z20 - Spa
- Z21 - None
- Z22 - Other

ZA - Possession
- ZA1 - COE
- ZA2 - Immediate
- ZA3 - Negotiable
- ZA4 - Tenant’s Rights
- ZA5 - Upon Completion
- ZA6 - None
- ZA7 - Other

ZB - Roof
- ZB1 - Composition Shingles
- ZB2 - Metal
- ZB3 - Rolled Composition
- ZB4 - Slate
- ZB5 - Tar and Gravel
- ZB6 - Tile
- ZB7 - Unknown
- ZB8 - Wood Shakes/Shingles
- ZB9 - None
- ZB10 - Other

ZC - Room - Additional
- ZC1 - Atrium
- ZC2 - Attic - Finished
- ZC3 - Au Pair
- ZC4 - Basement Finished
- ZC5 - Basement Unfinished
- ZC6 - Bonus/Plus Room
- ZC7 - Den
- ZC8 - Dining Area
- ZC9 - Dining Ell
- ZC10 - Family Room
- ZC11 - Florida/Screen Room
- ZC12 - Formal Dining Room
- ZC13 - Guest House
- ZC14 - In-Law Quarters
- ZC15 - Kitchen/Family Combo
- ZC16 - Library
- ZC17 - Media
- ZC18 - Music Room
- ZC19 - Office
- ZC20 - Rec/Rumpus Room
- ZC21 - Solarium
- ZC22 - Storage
- ZC23 - Study
- ZC24 - Sun Porch
- ZC25 - Unfinished Room
- ZC26 - Utility Room
- ZC27 - Workshop
- ZC28 - No Additional Rooms
- ZC29 - Other
ZE - Style
- ZE1 - Brown Shingle
- ZE2 - Bungalow
- ZE3 - Cabin
- ZE4 - Cape Cod
- ZE5 - Colonial
- ZE6 - Contemporary
- ZE7 - Cottage
- ZE8 - Craftsman
- ZE9 - Custom
- ZE10 - English
- ZE11 - Farm House
- ZE12 - Fixer-Handyman Special
- ZE13 - French Country
- ZE14 - French Provincial
- ZE15 - MacGregor
- ZE16 - Manufactured Housing
- ZE17 - Mediterranean
- ZE18 - Normandy
- ZE19 - Other
- ZE20 - Prairie
- ZE21 - Ranch
- ZE22 - Spanish
- ZE23 - Traditional
- ZE24 - Tudor
- ZE25 - Victorian
- ZE26 - None

ZF - Terms
- ZF1 - Assumable
- ZF2 - Builder's Lender - FHA
- ZF3 - Builder's Lender - VA
- ZF4 - Builder's Lender-In-House
- ZF5 - C.H.F.A.
- ZF6 - Cash
- ZF7 - Conventional
- ZF8 - 1031 Exchange
- ZF9 - FHA
- ZF10 - Installment Sale
- ZF11 - Lease Option
- ZF12 - OMC 1st
- ZF13 - OMC 2nd
- ZF14 - Trade
- ZF15 - VA
- ZF16 - None
- ZF17 - Other

ZG - Unit Feature
- ZG1 - Conversion
- ZG2 - Corner Unit
- ZG3 - Elevator Building
- ZG4 - End Unit
- ZG5 - Ground Floor Location
- ZG6 - Levels In Unit - 1
- ZG7 - Levels In Unit - 2
- ZG8 - Levels in Unit - 3+
- ZG9 - Live/Work Unit
- ZG10 - New Construction
- ZG11 - No Steps to Entry
- ZG12 - Penthouse Location
- ZG13 - Studio
- ZG14 - Unit Faces Common Area
- ZG15 - Unit Faces Street
- ZG16 - Other

ZH - Views
- ZH1 - Bay
- ZH2 - Bay Bridge
- ZH3 - Canyon
- ZH4 - Carquinez
- ZH5 - City Lights
- ZH6 - Delta
- ZH7 - Downtown
- ZH8 - Forest
- ZH9 - Golden Gate Bridge
- ZH10 - Golf Course
- ZH11 - Greenbelt
- ZH12 - Hills
- ZH13 - Lake
- ZH14 - Las Trampas Foothills
- ZH15 - Marina
- ZH16 - Mountains
- ZH17 - Mt Diablo
- ZH18 - Panoramic
- ZH19 - Park
- ZH20 - Partial
- ZH21 - Pasture
- ZH22 - Ridge
- ZH23 - San Francisco
- ZH24 - Valley
- ZH25 - Water
- ZH26 - Wooded
- ZH27 - Other

ZI - Water/Sewer
- ZI1 - Septic Tank
- ZI2 - Sewer System - Private
- ZI3 - Sewer System - Public
- ZI4 - Spring(s)
- ZI5 - Storage Tank
- ZI6 - Sump Pump
- ZI7 - Water - Private
- ZI8 - Water - Public
- ZI9 - Well - Agricultural
- ZI10 - Well - Shared
- ZI11 - Well Private
- ZI12 - None
- ZI13 - Other
ZJ - Yard Description *
- ZJ1 - Back Yard
- ZJ2 - Deck(s)
- ZJ3 - Dog Run
- ZJ4 - Fenced
- ZJ5 - Front Yard
- ZJ6 - Garden/Play
- ZJ7 - Patio
- ZJ8 - Patio Covered
- ZJ9 - Patio Enclosed
- ZJ10 - Side Yard
- ZJ11 - Sprinklers Automatic
- ZJ12 - Sprinklers Back
- ZJ13 - Sprinklers Front
- ZJ14 - Sprinklers Side
- ZJ15 - Storage
- ZJ16 - Terraced Back
- ZJ17 - Terraced Down
- ZJ18 - Terraced Up
- ZJ19 - Tool Shed
- ZJ20 - No Yard
- ZJ21 - Other

ZL - Solar
- ZL1 - Solar Pool Owned
- ZL2 - Solar Pool Leased
- ZL3 - Solar Water Heater Owned
- ZL4 - Solar Water Heater Leased
- ZL5 - Solar Electrical Owned
- ZL6 - Solar Electrical Leased
- ZL7 - Other
- ZL8 - Unknown
- ZL9 - None

ZK - Internet Display *
- ZK1 - Full Street Address
- ZK2 - Partial Street Name
- ZK3 - No Address

ZZ - Internet Sites *
- ZZ1 - Yes - All Sites
- ZZ2 - No - No Sites

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